



Ofsted Registration Number EY348725

Greatstone School Nursery
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OUR MISSION STATEMENT

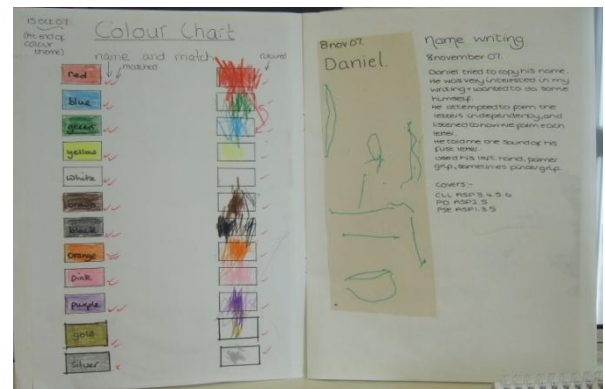
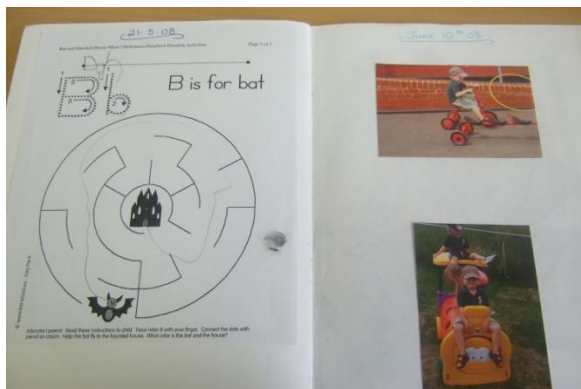
At Greatstone School Nursery we aim to provide a safe, clean, caring environment in which children feel happy and confident.

Our staff work together as a team, to provide a wide range of challenges and experiences. We feel that children's play is a valuable part of their learning, and reflect this when planning our curriculum.

Our Aims and Objectives



All children are given equal opportunities to participate in the Nursery's activities, regardless of gender, race, cultural background, physical or mental ability. We offer a high ratio of qualified staff to children, enabling us to provide quality time, learning experiences and challenges throughout their day. We have a Family Key Person system, within which we record children's progress and development. We like to build a personal relationship with both you and your child, which is why we have developed the Learning Journals which are built up by their key person, charting their achievements & progress through "G.S.N". You will receive this to keep when your child leaves nursery, providing you with a book of pieces of activity work, photographs & notes of milestones achieved by your child on their learning journey. You are welcome to take them home at any time and add your own special memories and details of days out.



Purpose & Aims of the Early Years Foundation Stage

Every child deserves the best possible start in life and support to fulfil their potential. A child's experience in the early years has a major impact on their future life chances. A secure, safe and happy childhood is important in its own right, and it provides the foundation for children to make the most of their abilities and talents as they grow up. When parents choose early years services they want to know that the provision will keep their children safe and help them to thrive. The Early Years Foundation Stage (EYFS) is the framework that provides that assurance.



The overarching aim of the EYFS is to help young children achieve the five Every Child Matters outcomes of staying safe, being healthy, enjoying and achievement, making a positive contribution, and achieving economic well-being by:

- Setting the standards for the learning, development and care young children should experience when they are attending a setting outside their family home, ensuring that every child makes progress and that no child gets left behind;
- Providing for equality of opportunity and anti-discriminatory practice and ensuring every child is included and not disadvantaged because of ethnicity, culture or religion, home language, family background, learning difficulties or disabilities, gender or ability;
- Creating the framework for partnership working between parents and professionals, and between all the settings that the child attends;

- Improving the quality and consistency in the early years sector through a universal set of standards which apply to all settings, ending the distinction between care and learning in the existing frameworks, and providing the basis for the inspection and regulation regime;
- Laying a secure foundation for the future learning through learning and development that is planned around the individual needs and interests of the child, and informed by the use of ongoing observational assessment.



The Six Areas of Learning & Development

Personal, Social and Emotional Development

Children must be provided with experiences & support which will help them to develop a positive sense of themselves & of others; respect for others; social skills and a positive disposition to learn.



Communication, Language and Literacy

Children's learning & competence in communicating, speaking & listening, being read to & beginning to read & write must be supported & extended.

Problem Solving, Reasoning & Numeracy.

Children must be supported in developing their understanding of problem solving, reasoning & numeracy in a wide range of contexts in which they can explore, enjoy, learn, practice & talk about their developing understanding.



Knowledge and Understanding of the World

Children must be supported in developing the knowledge, skills & understanding that help them to make sense of the world. Their learning must be supported through offering opportunities for them to use a range of tools safely; encounter creatures, people, plants & objects in their natural environments & in real-life situations; undertake practical “experiments” & work with a variety of materials



Physical Development

The physical development of babies & young children must be encouraged through the provision of opportunities for them to be active, interactive & to improve their skills of co-ordination, control, manipulation & movement.

Creative Development

Children’s creativity must be extended by the provision of support for their curiosity, exploration & play. They must be provided with opportunities to explore & share their thoughts, ideas & feelings through a variety of ways.



Greatstone Nursery

We believe that high quality care and education is promoted by providing children with safe, clean, attractive, age and stage appropriate resources, toys and equipment.



The Nursery is housed in a brand new building constructed on the Greatstone Primary School site during 2007 and has two fully equipped classrooms both capable of accommodating 26 children throughout the day (term time only).

There is a fully equipped kitchen and the whole facility has disabled access.

Outside there is a large hard play area as well as a soft play area where the children can explore, socialise and develop their gross motor skills freely under good supervision.



Staff Information

For your information the staffing is as follows:

Nicola Wood - Headteacher and the designated person for child protection in the nursery.

Fiona Roberts - Head of Early Years and Key Stage One teacher.

Kate Bovingdon - Team Leader & Early Years Special Educational Needs Co-ordinator. Kate has a level 6 qualification and has gained Early Years Professional Status and a Paediatric First Aid certificate.

Jackie Joulin - Deputy Team Leader and Room leader of the Toddler room. Jackie has a Level 3 qualification and a Paediatric First Aid certificate.

Katrina Greenwood – Qualified teacher and Leader of the Pre-school Room. She will be the Acting Team Leader while Kate is on maternity leave.

Jill Brodie - Qualified teacher and has many years experience working in the Early Years.

Rachel Garrett – Family Key Person, has a Level 3 qualification.

Karen Hood - Family Key Person, has a Level 3 qualification and has a certificate in food safety.

Claire Coker – Family Key Person has a Level 3 qualification.

Kelly Ashford – Family Key Person has a Level 2 qualification.

Lisa Ashdown - Nursery Administrator.

All staff have undergone basic First Aid Training and Child Protection Training and a number of our staff have a Paediatric First Aid qualification.

Greatstone Nursery Information

Children are accepted into nursery at 9.00am or 12.30pm for the afternoon session. All children must be collected promptly at the end of their session (11.30am, 12.30pm & 3pm). A late collection charge will be applied as ratios are extremely important and need to be adhered to at all times.

- At snack time, fresh fruit & vegetables will be provided, along with milk and water.
- All children staying until 12.30pm, or staying for Full Day Care must be provided with a suitable packed lunch and drink.
- Sweets & fizzy drinks are not appropriate for meal times at nursery. We recommend water, fresh fruit & yoghurts.
- The nursery is also able to offer a cooked school dinner at the cost of £1.50 per child per day.
- Please send your child in “playing clothes” as some of the activities your child will participate in are likely to be messy.
- For reasons of hygiene we do ask that long hair be tied back and we would really appreciate it if you could check your child’s hair regularly for head lice as this is often a common problem with children, but can easily be solved!
- Each child is given a Home Contact Book, which is a useful way of keeping open communication between parents and nursery staff. Please feel free to add little comments too, we love to know what the children get up to away from the setting.

Greatstone Nursery Information

Greatstone School Nursery is open:

Monday to Friday 9.00 a.m. to 3.00 p.m. term time only.
We offer morning and afternoon sessions, as well as full daycare.

Morning Sessions	Start	Finish	Fee
2 years and over	9.00 a.m.	11.30 a.m.	£9.00
With lunch	9.00 a.m.	12.30 p.m.	£12.00
Afternoon Sessions	Start	Finish	Fee
2 years and over	12.30 p.m.	3.00 p.m.	£9.00
Full Day Care	9.00am	3.00pm	£21.00

If your child is Government Funded for six 2½ hour sessions per week, there is no charge for the first six sessions chosen. If you would like your child to stay for lunch the top up fee will be £3.00 and the finishing time of the session will change to 12.30 p.m.

If your child is Government Funded for six 2½ hour sessions per week, you can use them for full day care but will have to pay the top up fee of £3.00 for lunch and also for any sessions taken in excess of the government allowance.

Sessions for children who will be leaving at the end of the summer term to enter Primary School will be on a more structured basis so that the transition from Nursery to Primary School will prove less intimidating for your child.

Sessions taken in excess of Government Funding will be charged at the normal rate.

Fees are subject to change

Greatstone Nursery Admissions

The purpose of Greatstone School Nursery admissions policy is to ensure that the facility is accessible to children and families from all sections of the local community.

Greatstone School Nursery is a 52 place nursery.

In the event that the nursery is over subscribed the following criteria will be applied in priority order.

3 year old children with:

- A current family association - where a brother or sister is already on roll at Greatstone School Nursery or Greatstone Primary School and the family continues to live at the same address as when the sibling was admitted or has moved to a property within 2 miles.
- Health reasons – the evidence for this must be strong and the Governors will require written evidence from a qualified person. Parental health is not a criterion.
- The nearness to home and ease of access to school as measured by a straight line from home to school.

Birth certificates must be shown prior to admission.

Please Note:

Admission to Greatstone School Nursery is no guarantee of admission to Greatstone Primary School.

Settling your child

For many children, settling into a Nursery is their first step towards independence, whether they are 2 or 3 years of age. We want children to feel happy and safe when their parents are not around, to see other adults as a source of authority, help, friendship and comfort and to share with their families new learning experiences they have at our Nursery.

We encourage you to decide how you want to introduce your child to the Nursery, as we have flexible admission arrangements to meet the needs of individual children and their families. Talk to your Family Key Person who will be able to advise you how to settle your particular child.



The Nursery has a uniform polo shirt and sweatshirt. These are not compulsory. However, the children are encouraged to wear them as it not only makes them feel proud to be part of the nursery family it also prevents their own clothes being spoilt.

Polo shirts are £5.95 each in sizes 1-2, 3-4, 5-6 years

Sweatshirts are £6.65 each in sizes 3-4 & 5-6 years

These are available from the nursery office.

We accept children at Nursery in disposable nappies and disposable pullups, but parents/carers must provide these items along with wipes that are suitable for their child. Nursery will have stock of these items, but they will be limited and consent must be given prior to use. It will be necessary to charge for these items.

Children cannot be accepted with infectious or contagious diseases.

If your child has diarrhoea or vomiting, he/she should be free from symptoms for a full 48 hours before returning to Nursery. Any child that returns to nursery before that time may be refused entry.

All policies and procedures are available in the entrance hall.

Greatstone School Nursery has policies for:

Admissions

Settling In

Complaints

Child Protection

Behaviour Management

Health & Safety

Sick Children

Prescribed Medicines

Staff & Employment

Staff Induction & Training

Confidentiality

Outings & Visits

Staff Discipline

Use & Storage of Disclosures

Clothing & Property

Packed Lunches

Parental Involvement

Food & Drink

Equipment & Resources

Equality & Diversity

Additional Needs

Recording of Accidents

Lost or Uncollected Children

Smoking

Student Placement

Staff Grievance

Photographs

All policies are continually reviewed and updated.

Information & planning relating to The Early Years Foundation Stage can be found on display within the nursery.